



FORM 8

INTENT TO SELL /SAMPLE ALCOHOL FROM STANDS

RETURN BY 20 JANUARY 2010 TO:
Viv Orchard Event Management Ltd
The White Lodge, Magna Carta Lane
Wraysbury, Middlesex TW19 5AF

Tel: +44 (0) 1784 482 860
Fax: +44 (0) 1784 482 975

SALE OR SUPPLY OF ALCOHOL FROM STANDS

Olympia Exhibition Centres are licensed for the sale or supply of alcohol.

In order for the venues to ensure that these activities comply with the Licensing Act 2003 and their own Premises Licence conditions, we are required to provide full details of any sampling or selling for off-site consumption.

We also remind you that hospitality supplies for on-site consumption must be obtained from Leith's, the venue's catering service partner.

If you are proposing to sell or supply alcohol (except that obtained from Leith's), **you must complete and return this form** to us no later than **20 January 2010**.

Company name and stand number	
Type of activity (eg, wine sampling, selling bottles of Champagne for off-site consumption)	
Name of the responsible person on the stand, who will be present throughout the event	
Personal licensee (if available) name: contact tel. no: licensing council: licence number:	

Please sign below to confirm that you will comply with the following legal requirements:

- The terms of the Licensing Act 2003
- Alcohol cannot be served before 10am
- Service staff must be over the age of 18
- Products for retailing/sampling must be held in a secure area
- Samples must be no more than **85ml**
- Alcohol may not be served to anyone under the age of 18, or anyone who appears to be under 18 (unless proof of age is shown)
- Alcohol must not be served to anyone who appears to be under the influence of alcohol

Signature Date.....

Name

PLEASE ALSO INDICATE THIS ACTIVITY ON FORM 1