13 Shell Scheme **ACCESSORIES**

Early Action Group

Show:	WDYTYA? Live 2010
Venue:	Olympia, National Hall, London
Dates:	26-28 February 2010

***Return By:**	20th January 2010
Our Ref:	**9217**

*** ORDERS RECEIVED ON SITE MAY INCUR A 20% SURCHARGE**

Item/Description	Unit	Code	Qty	Unit Price	Total
Wall Panel to match Shell Scheme (2.5m high x 1m wide nominal)	Each			79.00	
Lockable door with 2 keys (2.5m high x 1m wide nominal)	Each			91.60	
Curtained entrance with curtain (Entrance 2m x 1m with header above)	Each			67.60	
Flat/ Sloping Shelf constructed from white metal and supported on brackets. (1m x 300mm) Loading of shelves (per 1m panel); 1 shelf -max 25kg, 2 shelves - max 40kg, 3 shelves - max 60kg, 4 shelves - max 80kg	per m			33.80	
Hanging rail 25mm diameter (1m long with rail set 280mm from wall)	Each			35.20	
Hat & Coat hooks (set of 6 on a 1m batten)	per set			28.20	
Night sheets, complete with padlocks, per metre; allow for all open signs	per meter			18.95	
White muslin ceiling per metre square	per sqm			10.90	
Colour change to Walls: Loop Nylon - Grey	per m			45.25	
Colour change to Walls: Loop Nylon - Other Colours	per m			50.60	
18mm flooring ply to change colour of carpet, per square metre (cost excludes carpet)				11.75	
Aluminium edging for 18mm floorflats - per metre unit	perm			10.80	
100mm standard platform including black painted skirting boards per square metre (cost excludes carpet)	per sqm			20.95	
Ramp for 100mm platform - We advise all exhibitors ordering 100mm floors to order a ramp to comply with DDA regulations	each			111.40	

Subtotal	
VAT @ 15%	
Total Cost	

☐ **I enclose a cheque for: £**
Made payable to Early Action Group Ltd

☐ **Please charge my credit card** (see details below)
*** All credit card payments will be subject to a 2.5% handling fee**

FOR OFFICIAL USE ONLY

PAYMENT RECEIVED	☐
ADDED TO SCHEDULE	☐
DRAWING RECEIVED	☐
INITIALS	☐
DATE PROCESSED	

Card Holder **Signed**

Switch / Mastercard / Access / Visa / Amex **Card Number** (Delete as appropriate)

☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Valid From: **Expiry Date:** **Issue Number:**

Security Code ☐☐☐ **(last 3 digits on the back of card)**

C/C Address Inc Postcode

Details:

Exhibitor Name: **Telephone:**

Stand Number: **Fax:**

Company Address to be Invoiced:

Contact:

Signed: **Date:**

IMPORTANT: Please supply a drawing showing positions of fittings (see overleaf for plan & notes). This order cannot be processed until payment has been received in full. This order form should be returned to:

Early Action Group Limited, Bedlam House, Oldfield Road, Manchester, M5 3SR.
Tel: **0161 874 5100** Fax: **0161 874 5102** Registered in England: **No. 3740679** VAT No: **918 2112 46**